

# **AKRON CITY PLANNING COMMISSION**

REF. SECTIONS 153.460-.492 OF  
THE CODE OF ORDINANCES OF  
AKRON, OHIO 2004

To: City Council, Akron, Ohio

Date: \_\_\_\_\_

The undersigned (circle one) **owner / holder of option / lessee /** \_\_\_\_\_ of the property herein involved, does hereby petition for a Conditional Use as provided under the Code of Ordinances, Section 153.460-.492 for purposes set forth below.

## **SUPPORTING INFORMATION**

IF ALL THE APPLICABLE PROVISIONS BELOW ARE NOT SUPPLIED WITH THIS PETITION,  
NORMAL PROCESSING WILL NOT OCCUR UNTIL ALL ITEMS ARE SUBMITTED.

1. The property is addressed as (or has frontage on): \_\_\_\_\_

2. The proposed use is: \_\_\_\_\_

3. Estimated **TOTAL** project cost: \_\_\_\_\_

4. Attach two (2) sets of plans **drawn to scale** including:

Street names and addresses	Parking	Landscaping	Building elevations
Location of property	Circulation drives	Yards	Signs
Location of building(s)	Traffic access	Open space	Utilities
Dimensions of property and building(s)	Loading areas	Interior arrangement	Refuse & service areas

5. If plans were drawn using AutoCAD, please submit a copy on a **CD-ROM**. (See specification list.)  
Please label the disk with the name of applicant and the site address.

6. Attach a copy of the **property deed** for all parcels involved in this Conditional Use or a **legal description** prepared by a registered surveyor.

7. Attach **photographs** of the existing site, sufficiently labeled.

8. Attach a **letter/narrative statement** containing: (a) comments relating to the above requirements;  
(b) explanation of economic impact and mitigation of noise, glare and odor effects on adjoining property; and (c) general compatibility with adjacent and other properties in the district.

PRINT / TYPE name of **OWNER(S)** \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_

PRINT / TYPE name of **\_\_Holder of option \_\_Lessee** \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

**ALSO NOTIFY:**

Relationship to Petitioner (agent, attorney, principal, etc.)

PRINT / TYPE

SIGNATURE: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**ALSO NOTIFY:**

Relationship to Petitioner (agent, attorney, principal, etc.)

PRINT / TYPE

SIGNATURE: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE****A NON-REFUNDABLE FILING FEE shall accompany this petition upon submittal to**

The Department of Planning and Urban Development,  
Municipal Building Room 405, 166 S. High Street, Akron, OH 44308-1628

**Please make CHECKS PAYABLE to City of Akron.****Planning Commission Filing Fees Chart****Conditional Use Request**

See the following table:

<b>Estimated TOTAL Project Cost</b>	<b>Applicable Fee</b>
\$0 - \$5,000	\$100
\$5,001 - \$20,000	\$150
\$20,001 - \$50,000	\$300
\$50,001 - \$100,000	\$400
\$100,001 - \$200,000	\$500
\$200,001 - more	\$1,000

**Sale/Lease of City-owned Land**

\$250

This is to certify that a fee of  
\$\_\_\_\_\_ has been  
received for investigation  
incident to this proposal.

Receipt # \_\_\_\_\_

PC – 2018 - \_\_\_\_\_ - \_\_\_\_\_

Councilperson \_\_\_\_\_ Ward \_\_\_\_\_

\_\_\_\_\_  
Signature of City Employee\_\_\_\_\_  
Title**COUNCIL TIME STAMP****ZONING TIME STAMP**

**2018**

**AKRON CITY PLANNING COMMISSION**

**MEETING**

**FILE DATE**

JANUARY 19, 2018

DECEMBER 15, 2017

FEBRUARY 16, 2018

JANUARY 12, 2018

MARCH 16, 2018

FEBRUARY 9, 2018

APRIL 13, 2018

MARCH 9, 2018

MAY 18, 2018

APRIL 13, 2018

JUNE 15, 2018

MAY 11, 2018

JULY 13, 2018

JUNE 8, 2018

AUGUST 17, 2018

JULY 13, 2018

SEPTEMBER 14, 2018

AUGUST 10, 2018

OCTOBER 19, 2018

SEPTEMBER 14, 2018

NOVEMBER 16, 2018

OCTOBER 12, 2018

DECEMBER 7, 2018

NOVEMBER 2, 2018

In order to become ELIGIBLE for placement on the above meeting dates, the accompanying petition/appeal must meet all of the requirements as listed in the petition/appeal. Submission on or before the file date does not guarantee placement on the corresponding meeting's agenda but enables you to become eligible for the meeting.